

FEBRUARY 2026

Atsá Biyázh - February (Birth of Eaglets)

Department Payroll Monthly Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 *1st Notice DUE Overtime, *Backpays & Payroll Deduction Forms	3 *2nd Notice DUE Overtime, *Backpays & Payroll Deduction Forms *Grazing, Farm, Land Pay Stub Detail & CD Claim Forms DUE by 9:00 am. *DPM final change on employee's assignment.	4 *Release PR Checks & Advices *Final Notice DUE Overtime, *Backpays & Payroll Deduction Forms. *DUE: Department Timesheets by 3:00 pm	5	6 Pay Period Ending CYCLE 10	7
8	9 *DPM Final Update on Dept No Check List	10	11	12	13 *1st Notice DUE Overtime, **Backpays & Payroll Deduction Forms *Complete Final Payroll *Email Dept Timesheets	14
15	16 HOLIDAY PRESIDENT'S DAY 	17 *2nd Notice DUE Overtime, *Backpays & Payroll Deduction Forms *Grazing, Farm, Land Pay Stub Detail & CD Claim Forms DUE by 9:00 am. *DPM final change on employee's assignment.	18 *Release PR Checks & Advices *Final Notice DUE Overtime, *Backpays & Payroll Deduction Forms. *DUE: Department Timesheets by 3:00 pm	19	20 Pay Period Ending CYCLE 11	21
22	23 *DPM Final Update on Dept No Check List	24	25	26	27 *Complete Final Payroll *Email Dept Timesheets	28
Mar 1	2	3	4	5	6 Pay Period Ending CYCLE 12	7

****Backpay Forms** received after 4pm on a Friday during Non-Payroll Week will be moved to the next Pay Period

APPROVED BY:



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